

CASTLE PRIMARY SCHOOL

Full Governing Board (FGB) Minutes via TEAMS

Date/Time	2 nd May 2023 5.30pm				
Present	Initials	Category of Governor			
Jamie Edmonds	JE	Co-opted			
Vicky Hill	VH	Parent – Chair of FGB			
Cathy Noble	CN	Staff – Headteacher			
Katy Plumley	KP	Staff			
Apologies	Initials	Reason for Absence Sanctioned / Not Sanctioned			
Val Bishop	VB	Parent – Parental responsibilities - sanctioned			
Lynn Lawrence	LL	LA – Personal Commitments - sanctioned			
Shaz Lydon	SL	Parent – Work Commitments - sanctioned			
In attendance	Initials	Capacity	Guests	Initials	Capacity
Fiona Lowe	FL	Clerk			

The meeting started at 5.34pm

	Agenda	Led by
1.	Present & Apologies	FL
2.	Declaration of Interests	FL
3.	Minutes of FGB meeting of 28 th March 2023, approval and matters arising	VH
4.	Receive reports from committees and consider implications/ actions/ decisions	VH
5.	HT Verbal Report	CN
6.	Class staff arrangements for the new academic year	CN
7.	Financial Budget Approval	CN
8.	LEA Services	VB/CN
9.	Safeguarding and GDPR Reports	LL/VB
10.	Governor visits and training undertaken	all
11.	FGB Vacancies	FL
12.	Policies	--
13.	Items brought forward by the Chair	VH
14.	Impact Statement	all
	Date of next meeting	FL

No	Item	Action
1.	Present and Apologies as above.	
2.	Declarations of Interest - None were declared for this meeting beyond that which has already been declared.	
3.	Minutes of FGB of 28 th March 2023. They were agreed as a true and correct record and will be signed at a later date. Parent Survey – CN is still waiting/chasing the official Ofsted report, and will respond to the survey at the same time as she shares the details of the Ofsted report with parents. Partnership Talk – This is confirmed as 12/07/2023. Education Staff Wellbeing Charter – c/f as VB unable to attend	c/f

4.	Receive reports: • T&L - none • Resources of 28/04/23 – These were not available as only held 1 working day prior to this meeting.	
5.	HT Verbal Report – SATS are taking place starting next week. It would be good to see Governors during these. KP will send the timetable to all. A residential trip left this morning, with everyone very excited and there is another leaving on Thursday. On Friday, there will be a Kings Coronation tea. A couple of CP children have left CPS – this has lightened the load.	KP
6.	Class/staff arrangements for next academic year – There will be 11 classes and the final arrangements will be organised after the SATS have been completed.	c/f
7.	Financial Budget Approval – This has been recommended by the Resources Committee. We are financially sound as long as there are not too many changes. The 5-year budget is sound until year 3; however, we are in a better position than many schools. There is a “Catch-up” teacher who is not yet in the budget who CN would like to keep on. If there is a pay increase to teachers salaries, this could be a problem, and it will depend on the government subsidy against the pay increases. Approved by FGB	
8.	LEA Services – Governors acknowledged that these have been trimmed back as much as possible.	
9.	Safeguarding & GDPR reports – Safeguarding – it is what it is. Safeguarding with regard to the internet has been shared to parents in the newsletter of 25/04/23. Governors do not see the newsletter and would like to. The Clerk was instructed to contact the office and request. GDPR – Acknowledged by Governors.	FL
10.	Governor visits and training undertaken – none undertaken.	
11.	FGB Vacancies – The number of vacancies is worrying. CN will approach the church and all Governors are asked to advise the Clerk if they have any suggestions.	CN
12.	Policies • none	
13.	Items brought forward by the chair – VH sent her apologies for the FGB in July – she will be on holiday.	
14.	Impact Statement – Approved the budget on the recommendation of the Resources Committee. Acknowledged that there is a problem recruiting governors.	
15.	Date of the next meeting – The next meeting will be on Wednesday 12 th July 2023 at 5.30pm in The Studio at CPS	

With no further business, the Chair closed the meeting at 5.58pm.

Agreed as a true record	Date