



Castle Primary Early Years' Network

Privacy Notice (2026)

This privacy notice lets you know how we use any personal data that you give the School when you sign-up as an Early Years Network Member and how the School complies with GDPR (General Data Protection Regulations) and the Data Protection Act 2018.

What we collect

- Setting name and website
- Personal information (such as name, email address and telephone number)
- Number of Children on roll

Why we collect

This data is collected so that the School can use it to contact those who have signed up to the Early Years Network and discuss information relating to this such as:

- Schedules
- CPD opportunities
- Signposting to Castle website and linking to your organisation's website
- Sharing information about upcoming events and collaborative opportunities
- Adding to a mailing list

In addition, your details may be used to contact you in the event of an emergency

This data will only be used for the above purposes. The School will not use this data for any other purposes.

Who do we share this information with?

This data is not routinely shared with any external parties, but may be shared with emergency services in the case of an incident at the School or in the event of safeguarding concerns the school may share information to keep children safe in accordance with "Keeping Children Safe in Education".

How long do we store this information for?

This data will be kept for as long as you remain a member of Castle Primary Early Years' Network and, upon leaving, the data will be stored for 12 months and then will be destroyed.

Who has access to this information?

The School will ensure that suitable physical, electronic and managerial procedures are in place to safeguard and secure the data we collect and to ensure that only staff with an operational need have access.



Your rights

As a network member (data subject) you have the following rights:

- Right of access – You have the right to request to see a copy of the data we hold about you
- Right to rectification – You have the right to request corrections to the data we hold about you if it is incorrect
- Right to opt out – You have the right to leave the network at any time you wish by emailing or phoning the School office: admin@castletiverton.org.uk 01884 253398
- Right to be forgotten

Further information

If you would like to discuss anything in this privacy notice, please contact:

The school office/ school Data Protection Officer is One West (Bath and North East Somerset Council). Email: i-west@bathnes.gov.uk Telephone: 01225 395959